



Position title: Green Space Enhancer.

Position type: Part Time, Summer Employment (flexible hours). Employment Period: June 01 – July 31, 2013

Salary: \$10.40 per hour. Total hours: 100 hours

Reports To: Louay Al-Ghoul, 2nd V. President, Human Resources and organizational structures.

Description: Under the direction of MIA Facilities Director, Ala Alqasim, the Green Space Enhancer's responsibilities include everything from monitoring the landscaping quality to controlling and preventing weeds. They also include mowing, edging, laying mulch down, trimming small trees and shrubs, keeping the lawn free of pests and blowing lawn debris off the walk areas.

Duties and Responsibilities:

- Enhancing MIA green space at Waverley and Hazelwood MIA facilities.
- Creating a master landscape plan with the help of landscape professionals. Dividing the master plan into smaller phases. Phases I is to be implemented within this assignment.
- Planning and designing plantation of new trees, shrubberies, flowers and other vegetations designed to beautify green space based on phase I.
- Performing scheduled lawn mowing, trimming, weeding; as well, fertilizing trees and shrubs; pruning, repairing
 and reseeding of damaged lawn areas.
- Applying herbicides, fertilizers and pesticides using safe techniques; as well, maintaining HAZMAT files.
- Watering lawn, trees, and plants. As well, keep grounds free of litter.
- Raking and disposing of leaves and other yard wastes.
- Maintaining driveway, playground area and athletic fields.
- Maintaining machines, tools and equipments. Types of machines, tools and other special equipment used to perform job duties include:
 - Power push mower, riding mower, gas-powered leaf blower, wheelbarrow; hand tools including: rake, shovel, trowel, spreader, chemical sprayer, portable sprinkler system, and hose. The applicant needs to be familiar with these tools.

Qualifications:

- Minimum grade 10 education.
- Must be fluent in English.
- Class 5 driver license
- Some knowledge of lawn care; lawn care products, tools and machinery.
- Good interpersonal skills and ability to work independently.
- Self Starter with initiative and innovation.
- Willing to work evenings and weekends.
- Willing to alternate between Waverley and Hazelwood facilities; must own a vehicle.
- Youth aged 15 to 29;
- Living in Manitoba and legally entitled to work in Canada (have a valid Social Insurance Number and a valid work permit if 15 years of age).

The following individuals are not eligible to apply:

- Immediate relatives (spouse, children, brothers or sisters) of a MIA Executive members or MIA Trustees or any contact person listed on the Green Team Grant Application form;
- Individuals already employed by MIA prior to the approved start date (if worked longer than three months on a full-time basis);
- Individuals with a financial interest in MIA;
- Self-employed individuals, independent contractors, sub-contractors, or commissioned salespersons.

Please submit your resume with a cover page to MIA secretary: <u>osaed.khan@miaonline.org</u>. (Address: 2445 Waverly Street, Winnipeg, Manitoba, R3Y 1S3). Submission deadline: <u>May 28, 2013</u>. Only individuals who meet the requirements will be called for interview. **Note:** This position can be combined with the Youth Activity Coordinator position.