



# Manitoba Islamic Association

## Job Opportunity - Religious Services Officer/Prayer Leader

Manitoba Islamic Association  
2445 Waverley St.  
Winnipeg, MB R3Y 1S3  
Ph: 204-256-1347  
www.miaonline.org

<b>Job title</b>	Religious Services Officer (RSO)
<b>Location</b>	Mainly Waverley Mosque
<b>Category</b>	Contract - full time
<b>Hours / Week</b>	35-40 hours/week depending on qualifications and interest – travel within Winnipeg required
<b>Reports to</b>	MIA Executive Council or its designate

### POSITION DESCRIPTION

The MIA has an immediate opening for a full-time prayer leader/religious services officer. This is a one-year position with the possibility of renewal subject to approval by the MIA Executive Council.

### QUALIFICATIONS AND EXPERIENCE

Minimum qualifications include:

- Grade 12 (equivalent) or higher.
- Must be able to recite Quran in Arabic using the rules of *Tajweed*.
- Fully understand the aspects of Islamic rules and regulations related to leading prayers and the functioning of mosques.
- Memorization of the entire Quran.
- Fluent in the English language and possessing a strong familiarity with Canadian culture.
- Excellent oral and written communication skills and ability to address the congregation.
- Must be legally entitled to work in Canada.
- Must be willing to obtain/provide a Criminal Record Check with Child Abuse Registry.
- Must be able to travel to and from masjid.

Desirable qualifications include:

- Post-secondary education.
- Certification in *Tajweed (Ijazah)*.
- Experience in teaching Quran and supervising Islamic education for children and adults.
- Previous community leadership experience.

### DUTIES

- Leading all daily prayers at the Grand Mosque location.
- Coordinating with the office staff to manage funerals and help families with funeral-related services including accompanying the family to the graveyard for burial.
- Conducting marriages as MIA's Marriage Commissioner according to MIA's Marriage Policy.
- Supervising MIA's Quran Education Programs.
- Attend meetings with EC, staff and MIA committees as needed.



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- Ensures that the constitution, policies and procedures of MIA are followed in carrying out of all their duties, including but not limited to MIA conflict of interest statement and privacy policy.
- Conducts oneself ethically and in accordance with the Qur'an and Sunnah of the Prophet Muhammad (PBUH).

**COMPENSATION, BENEFITS AND ALLOWANCES**

Compensation will depend on qualifications and responsibilities.

A mileage supplement is provided to cover commuting costs to and from the masjid.

Please submit your resume and cover letter by email to [ould.moulaye@miaonline.org](mailto:ould.moulaye@miaonline.org)

Submission deadline: Open till filled.

Note: Only individuals who meet the requirements will be called for an interview.